

**Instructions for Visitors:**

1. Welcome to JSW Jaigarh Port. ISPS Security level of Port is Level 1.
2. Kindly disclose your identity (must be Govt. issued photo id) for obtaining Port entry pass prior entering Port.
3. Please be informed that you are entering within CCTV surveillance zone.
4. Personnel holding VISITOR PASS are not allowed to perform any task at site and also ensure that they are not involved in any work at site as they are not allowed to work inside Port without workmen compensation policy, and hence Port Management is not responsible for any compensation in case of any untoward incident.
5. If anyone with visitor pass found involved in work at site without approval, will be subjected through Port disciplinary actions which include denied entry / suspension / termination etc. Your entry into this Port is solely at your risk and cost. The Port will not be liable for any such claim.
6. Kindly disclose all electronic gazettes at main gate prior entering Port for their authorization.
7. Mobile phone having camera facility is not allowed unless approved by Port Mgmt.
8. Visitor Gate Pass is valid only for one day. Any further extension will be based on request from respective HOD.
9. Two wheelers are not allowed inside the Port premises.
10. Smoking is strictly prohibited within Port premises except in designated smoking areas.
11. Carrying liquor, drugs, tobacco and contraband is strictly prohibited and will be punishable offences.
12. Speed limit within Port premises is 20 km/hr., violators will be penalize as per Port norms.
13. 04 PPEs (Safety helmet, safety Jacket, safety goggles, safety shoes) are mandatory inside Port.
14. You are liable to be frisked and vehicle will be checked as per Port norms.
15. Wearing of Seat belt for driver & passenger is mandatory.
16. Use mobile phone while driving vehicle is not allowed.
17. Photography inside the Port premises is strictly prohibited, unless specifically authorized by UH JSWJPL.
18. Display visitor's badge, preserve visitor's pass & badge till completion of your visit and stop for security check whenever required.
19. Visit only concerned department for which you have requested for. If found elsewhere, will be subjected to Port disciplinary actions.
20. Unlawful assembly, loitering and unlawful unauthorized activities are prohibited in the Port premises.
21. Any items/ documents/electronic gadget require to carry inside Port on returnable basis to be declared prior entry at Security main gate in the prescribed format. (Link of format to be attached)
22. In case of Emergency, on hearing of siren sound, the visitor to report to Safe Assembly Point nearby/ Security Department/ concerned department (whichever is nearby). Never try to reach the site of emergency.
23. If you are required to visit the site then, go to the site only if accompanied by the company's authorized representative.
24. In case of any Emergency or Medical assistance, contact your concerned focal point or contact emergency contact numbers (Marine Control Tower - 8380007179, Security – 9552577562, Safety – 8380062954, OHC – 8888799102)
25. Remember, it is your responsibility to be - SAFE